



Republic of the Philippines  
PROVINCE OF ZAMBOANGA DEL SUR

Municipality of Ipil

-00-

OFFICE OF THE SANGGUNIANG SECRETARY

EXCERPT FROM THE MINUTES TAKEN DURING THE 93RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF IPIL, ZAMBOANGA DEL SUR HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON SEPTEMBER 03, 1997 AT 9:00 IN THE MORNING.

MEMBERS/MEMBERS:

		Present	Absent	O/S	On/L
HON. VALENTINO C. INOFERIO,	Mun. Vice Mayor (P/Officer)	[ / ]	[ ]	[ ]	[ ]
HON. WESLOR D. NATIVIDAD,	SB Member	[ / ]	[ ]	[ ]	[ ]
HON. WILFREDO S. FLORES,	- do -	[ / ]	[ ]	[ ]	[ ]
HON. ERIC A. CABARIOS,	- do -	[ / ]	[ ]	[ ]	[ ]
HON. ELEANOR F. SARDUAL,	- do -/Floor Leader	[ / ]	[ ]	[ ]	[ ]
HON. MERCEDES Y. MAGALAC,	SB Member	[ / ]	[ ]	[ ]	[ ]
HON. CARLO W. BENTIBUSO,	- do -	[ / ]	[ ]	[ ]	[ ]
HON. EMILIA B. ESCARD,	- do -	[ / ]	[ ]	[ ]	[ ]
HON. JESUSA P. CUARAS,	- do -	[ / ]	[ ]	[ ]	[ ]
HON. CLEOPATRA P. LARGO,	- do -/Ex-officio member	[ ]	[ ]	[ x ]	[ ]
HON. JAYCEER F. ANOUNOL,	- do -/Ex-officio member	[ ]	[ x ]	[ ]	[ ]
MRS. ESTELITA S. EGUIA,	Secretary to the Sanggunian	[ ]	[ ]	[ ]	[ x ]
MRS. FLORIDA A. BRITO,	Stenographer/Acting Recorder	[ / ]	[ ]	[ ]	[ ]

ORDINANCE NO. 12-084-97

AN ORDINANCE CREATING THE POSITION OF BOOKBINDER II WITH SALARY GRADE 4/1 UNDER THE OFFICE OF THE MUNICIPAL ACCOUNTANT IN THE MUNICIPALITY OF IPIL, AND PROVIDING FUNDS THEREFOR.

WHEREAS, Section 447 (a)-(i)-(viii) of the 1991 Local Government Code authorizes and empowers the Sangguniang Bayan to determine the position and the salaries, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the conduct of programs, projects, services and activities of the municipal government.

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF IPIL, IN SESSION ASSEMBLED, AS IT IS HEREBY ORDAINED.

SECTION 1 - TITLE. This Ordinance shall be called an ordinance creating the position of Bookbinder II under the Office of the Municipal Accountant, this municipality.

SECTION 2 - DUTIES AND RESPONSIBILITIES.

- Filing of the Monthly Trial Balance and its supporting schedules, Incoming/Outgoing Communications, SB Resolutions, Check Advice and other financial records.
- Assist in the distribution of the income collection.
- Typing of the check advice and maintain a control logbook of the said document.
- Encoding and printing of the Communications and the monthly financial reports.
- Exercise such other powers and performs such other duties and functions as may be prescribed by law or ordinance.

SECTION 3 - SALARY GRADE. The Bookbinder II shall have a salary grade 4/1.

SECTION 4 - SEPARABILITY CLAUSE. Any section or provision of this ordinance which may be declared unlawful or unconstitutional shall not affect other section hereof.


SECTION 5 - REPEALING CLAUSE. All ordinances, resolutions, or laws of local effect are hereby modified, superseded or repealed accordingly.

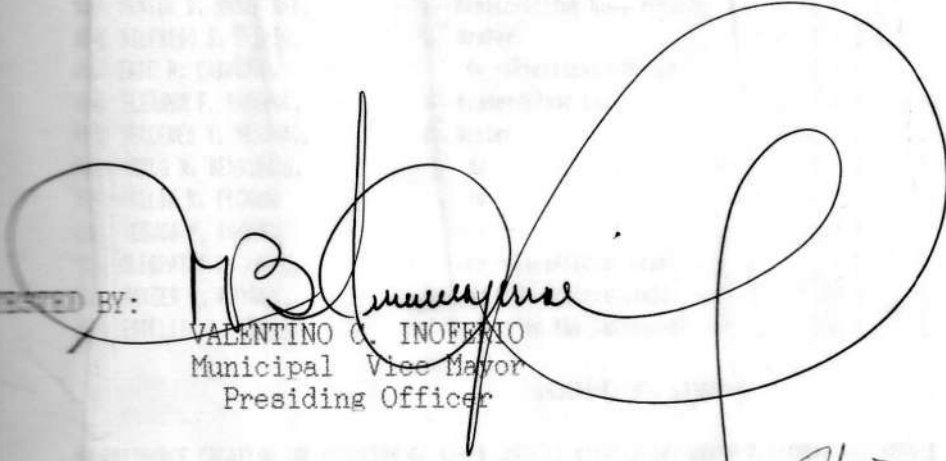
SECTION 6 - EFFECTIVITY CLAUSE. This Ordinance shall take effect upon its approval by the Municipal Mayor.

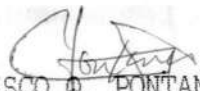
That this Ordinance was moved by the Floor Leader, duly seconded by Hon. Wilfredo Flores.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

  
FLORINDA A. BRITO  
Stenographer  
Acting Recorder

  
APPROVED BY:  
VALENTINO C. INOFFENO  
Municipal Vice Mayor  
Presiding Officer

APPROVED BY:  
  
FRANCISCO Q. PONTANAR  
Municipal Mayor